

Employee onboarding

How digital workflows can help you bring your new hires onboard faster, integrate them better, and make your job easier?

70%

of employees are more likely to stay with their company for at least **3 years** if they experienced great onboarding

54%

of companies with onboarding programs reported higher employee engagement

23 days

Hiring employees takes time and money - on average **23* days** + nearly **\$4,000**** to fill an open position

30%

of new hires quit their job after the first **6 months** if they experience a bad onboarding

Source :
*Glassdoor Economic Research
** Bersin by Deloitte

54 % of new employees have experienced at least one misadventure when starting a new job

Technology wasn't properly set up

Didn't receive an overview of the company and policies

Didn't receive a tour of the office

33%

22%

16%

15%

14%

Necessary supplies were not provided

Didn't get introduced to coworkers

How to successfully bring new employee onboard? Top 3 tips

1

Create a self-service portal to give employees instant online access to key HR documents (training and orientation materials, welcome pack...) and eForms (confidentiality agreements, company policies acknowledgement...)

2

Automate routing, and distribution of checklists or any documents requiring approval to streamline desk/office assignment, resource & personalized items allocation (computer, phone, Stationery, passwords, security badge, business cards...)

3

Enable easy communication between your team and your new hire. Enable collection/sharing of information from/with multiple personnel like HR, reporting managers, and employees, at the appropriate stages of the onboarding process.

Top 5 benefits of an effective onboarding

Ensuring a well-planned orientation program for new hires provides several benefits :

01

Keep up new team members their **enthusiasm and engagement**

02

Increase employee retention by **25%**

03

Improve employee performance by **10%**

04

Reduce new hires training time up to **50 %**

05

Reduce training and all hidden costs (onboarding paperwork, administrative time, time spent to hire new staff member...)